

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Council

**Date:** Thursday, 10 May 2018

**Venue:** Solent Room - Ferneham Hall and then Council Chamber - Civic Offices

**PRESENT:**

G Fazackarley  
(Mayor)

Mrs S M Bayford  
(Deputy Mayor)

**Councillors:** K A Barton, Miss S M Bell, F Birkett, Mrs P M Bryant, T M Cartwright, MBE, Mrs L E Clubley, S Cunningham, P J Davies, T Davies, S Dugan, Mrs T L Ellis, J M Englefield, K D Evans, M J Ford, JP, J S Forrest, Miss T G Harper, Mrs C Heneghan, Mrs C L A Hockley, L Keeble, J G Kelly, Mrs K Mandry, S D Martin, Ms S Pankhurst, R H Price, JP, Mrs K K Trott, N J Walker and S D T Woodward



**1. PRAYERS**

Following the meeting being opened with prayers led by the Mayor's Chaplin, Reverend Ian Meredith, the Mayor extended a warm welcome to all guests at this annual meeting of the Council and went on to announce the Citizens of Honour for 2018.

The Mayor presented Citizen of Honour badges to Denise Fletcher-Lance, Paula Hemingway and Betty Richards.

The Mayor presented Young Citizens of Honour badges to Michael Guthrie and Amber Munn.

The HMS Collingwood Cup was presented to Petty Officer Alan Bates.

**2. APOLOGIES FOR ABSENCE - MORNING SESSION**

Apologies for absence were received from Councillor I J Bastable and Councillor J E Butts.

**3. ELECTION OF MAYOR**

On the Council being invited to submit nominations for the election of Mayor, it was proposed by Councillor S D T Woodward and seconded by Councillor K D Evans "that Councillor Mrs S M Bayford be elected Mayor of Fareham for the municipal year 2018/19". On the nomination being put to the meeting it was declared CARRIED unanimously.

RESOLVED that Councillor Mrs S M Bayford be elected Mayor of Fareham for the municipal year 2018/19.

After Councillor Mrs Bayford had received the personal congratulations of the Mayor, she retired from the meeting to be robed and upon her return signed the statutory Declaration of Acceptance of Office.

(1) COUNCILLOR MRS S M BAYFORD, MAYOR IN THE CHAIR

The Mayor thanked the Council for her election. She informed Members that Reverend Gavin Foster will be her chaplain for the year. She further announced that the Mayor's charity appeal would this year be in support of Abbey's Heroes, Acts of Kindness and the Royal Naval Benevolent Trust.

The Mayor named her husband, Brian Bayford, as her consort for the year and invested him with the chain of office.

**4. ELECTION OF DEPUTY MAYOR**

On the Council being invited to submit nominations for the election of Deputy Mayor of Fareham for the municipal year 2018/19, it was proposed by Councillor S D T Woodward and seconded by Councillor Mrs L E Clubley "that Councillor Mrs P M Bryant be elected Deputy Mayor of Fareham for the municipal year 2018/19". On the nomination being put to the meeting, it was declared CARRIED unanimously.

RESOLVED that Councillor Mrs P M Bryant be elected Deputy Mayor of Fareham for the municipal year 2018/19.

The Deputy Mayor named Councillor Mrs L E Clubley as the Deputy Mayoress for the year.

(1) Vote of Thanks

It was proposed by Councillor S D T Woodward and seconded by Councillor T M Cartwright, MBE, "that the best thanks of the Council be accorded to Councillor G Fazackarley and Mrs Tina Fazackarley for their services as Mayor Mayoress during the past municipal year. In being put to the meeting the motion was declared CARRIED unanimously.

RESOLVED that the best thanks of the Council be accorded to Councillor G Fazackarley and Mrs Tina Fazackarley for their services as Mayor and Mayoress during the past municipal year.

Councillor Fazackarley replied to the vote of thanks and expressed his appreciation of the support he had been given throughout his year of office. The Mayor then presented Councillor Fazackarley with his Past Mayor's badge and Mrs Tina Fazackarley with her Past Mayoress badge.

**5. MAYOR'S CADET**

The Mayor presented her Mayor's Cadet for 2018/19, Able Cadet Harry Eccles, with his badge of service.

**6. ADJOURNMENT UNTIL 2.30PM**

It was proposed by Councillor S D T Woodward and seconded by Councillor T M Cartwright, MBE "that this meeting now adjourn and resume at 2.30pm in the Council Chamber in the Civic Offices, Fareham".

On being put to the meeting, the proposition was declared CARRIED unanimously.

**7. APOLOGIES FOR ABSENCE - AFTERNOON SESSION**

Apologies for absence for the afternoon session were received from Councillor I J Bastable and Councillor J E Butts.

**8. MAYOR'S ANNOUNCEMENTS**

The Mayor reminded Members that Reverend Gavin Foster from St John's Church, Locks Heath will be her chaplain for the year.

The Mayor also reminded Members that the charities she has chosen to support will be Abby's Heroes, Acts of Kindness and the Royal Naval Benevolent Trust.

The Mayor announced that Councillor Mike Ford will be cycling from Land's End to John O'Groats between 16 June and 02 July. A 'Just Giving' page where donations can be made has been set up and all monies raised will go towards the Mayor's charities.

The Mayor also announced that her first Tea Party, which will be held on Thursday 7 June, will include a presentation from Fareham Fairtrade. This will be held in the Mayor's Parlour starting at 2.30pm and tickets are £4 each.

## **9. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

## **10. APPOINTMENT OF THE EXECUTIVE**

### **(1) Executive Leader**

Members were reminded that at the Annual Meeting of the Council in May 2016, Councillor S D T Woodward was elected to be the Executive Leader for a term of 4 years.

### **(2) Number of Other Executive Members**

Members were reminded that following the resolution of the Council on 16 December 2010, the Executive Leader would be invited to advise the Council on his appointment of two or more (but no more than nine) members to form the Executive.

The Council was duly advised that the Executive Leader would be appointing five other members to form the Executive to work alongside him. He also advised that Councillor T M Cartwright, MBE, would be appointed as the Deputy Executive Leader.

RESOLVED that the above decision be noted.

### **(3) Election of Other Executive Members**

Members were reminded that following the resolution of the Council on 16 December 2010, the Executive Leader would be invited to advise the Council of his appointment of other Executive Members, consequent to his decision at Item 11(2) above.

The Council was duly advised that the Executive Leader would be appointing Councillors Miss S M Bell, T M Cartwright MBE, K D Evans, F W Birkett and S D Martin as Executive Members for 2018/19.

RESOLVED that the above decision be noted.

(4) Areas of Executive Responsibility

The Council was reminded that the Executive Leader is responsible for determining the areas of Executive responsibility and for allocating the portfolios to the Executive Members appointed.

The Council was duly advised that the Executive Leader would be allocating responsibilities to the Executive portfolio for the municipal year 2018/19 as follows:

Health and Public Protection – Councillor T M Cartwright, MBE

Planning and Development – Councillor K D Evans

Streetscene – Councillor S D Martin

Leisure and Community – Councillor Miss S M Bell

Housing – Councillor F W Birkett

Policy and Resources – Councillor S D T Woodward

RESOLVED that the above decision be noted.

## **11. APPOINTMENT OF COMMITTEES AND ALLOCATION OF SEATS**

The Council received a report by the Chief Executive Officer, providing calculations for political balance relating to the allocation of seats on committees and panels for the municipal year 2018/19.

Appendix A - Appointment of Committees and Allocations of Seats, was tabled at the meeting

The report asks the Council to confirm the functions and appointment of committee seats as well as the role of Chairman and Vice-Chairman for each committee. The minority groups are invited to appoint opposition spokesmen to each of the Executive portfolios.

Appendix B was tabled at the meeting setting out the proposals for appointments to seats.

RESOLVED that the Council approves:

- (a) the committee functions and number of seats on each committee for the municipal year 2018/19, as listed at paragraph 5, 6 and 7 of the report;
- (b) the allocation of seats to political groups, as set out in the tabled Appendix A for the municipal year 2018/19;
- (c) the nominations of the political groups to seats on committees, deputies and spokesmen, for the municipal year 2018/19, as set out in the tabled Appendix B; and
- (d) the appointment of a Chairman and Vice-Chairman for each committee for the municipal year 2018/19 as set out in the tabled Appendix B.

## **12. STANDARDS ARRANGEMENTS - APPOINTMENT OF A DESIGNATED INDEPENDENT PERSON**

The Council was asked to confirm that Mr David Basson remains as the Council's Designated Independent Person for the municipal year 2018/19.

RESOLVED that Mr David Basson be confirmed as the Council's Designated Independent Person for the municipal year 2018/19.

## **13. APPOINTMENT TO OUTSIDE BODIES**

The Council was reminded that it was required by Standing Order 10 to make appointments to outside bodies other than those appointments which were required by law to be made by the Executive. Council therefore considered the report by the Head of Democratic Services on the appointments to be made and also received guidance on the duties and responsibilities of members when acting as an appointee to an outside body.

The Executive Leader advised that some deletions would also be made as the outside body either no longer existed or had not met for some time.

Appendix C to the report was tabled at the meeting outlining the proposed appointments to be made.

In considering the appointments to Crofton Community Association (no. 6 tabled as Appendix C), it was AGREED that Councillor S J Dugan be appointed as the Trustee for 2018/19.

It was AGREED that the District Health and Well-being Partnership Board (no. 7 tabled as Appendix C) be removed.

In considering the appointments to the Fareham Welfare Trust (no. 14 tabled as Appendix C), it was AGREED that Councillor Ms S Pankhurst be appointed as a Trustee for a 4 year term of office.

In considering the appointments to the Hammond Memorial Hall Trust (no. 16 tabled as Appendix C), it was AGREED that Councillor S J Dugan be appointed as an ex-officio Trustee.

In considering the appointments to the Hampshire and Isle of Wight Local Government Association (no.18 tabled as Appendix C), it was AGREED that Councillor T M Cartwright, MBE and Councillor F W Birkett be appointed as Deputies for 2018/19.

In considering the appointments to the Health Overview & Scrutiny Panel (no. 23 tabled as Appendix C), it was AGREED that Councillor Ms S Pankhurst be appointed Deputy for 2018/19.

It was AGREED that the Local Children's Partnership (no. 27 tabled as Appendix C) be removed.

In considering the appointments to the Local Government Association Coastal Issues Special Interest Group (no. 30 tabled as Appendix C), it was AGREED that Councillor P J Davies be appointed Deputy for 2018/19.

In considering appointments to the Partnership for Urban South Hampshire Overview and Scrutiny Committee (no. 36 tabled as Appendix C), it was AGREED that Councillor P J Davies be appointed as Appointed Representative for 2018/19 and Councillor T Davies be appointed as Deputy for 2018/19.

In considering the appointments to the Portchester Community Centre Ltd (no. 38 tabled as Appendix C), an amendment was proposed by Councillor S Cunningham and seconded by Councillor J Forrest that there should be one representative from each of the Portchester wards. On being put to the meeting the amendment was declared LOST, 7 members voting in favour and 21 voting against.

In considering the appointments to the Portchester Parish Hall Board of Trustees (no. 39 tabled as Appendix C), it was AGREED that Councillor J G Kelly be appointed as Appointed Representative for 2018/19.

In considering the appointments to the Priory Park Community Centre Management Committee (no. 40 tabled as Appendix C), it was AGREED that Councillor I J Bastable be appointed as Appointed Representative for 2018/19.

In considering the appointments to the Project Integra Strategic Board (no. 41 tabled as Appendix C) it was AGREED that Councillor S D Martin be appointed as Appointed Representative for 2018/19 and Councillor F W Birkett be appointed as Deputy for 2018/19.

In considering the appointments to the Standing Conference on Problems Associated with Coastline (no. 52 tabled as Appendix C), it was AGREED that Councillor P J Davies be appointed as Deputy for 2018/19.

In considering the appointments to the Stubbington Study Centre (no. 53 tabled as Appendix C), it was AGREED that Councillor S J Dugan be appointed as Appointed Representative for 2018/19.

In considering the appointments to the Wallington Village Community Association Executive Committee (no. 59 tabled as Appendix C), an amendment was proposed by Councillor R H Price and seconded by Councillor J G Kelly that Councillor Mrs K K Trott be appointed as the Appointed Representative. On being put to the meeting the amendment was declared LOST, 7 members voting in favour and 21 voting against. It was AGREED that Councillor T Davies be appointed as Appointed Representative for 2018/19 and Councillor Mrs K K Trott be appointed as Deputy for 2018/19.

Subject to any amendments agreed as listed above, the Council RESOLVED that:

- (a) representatives for 2018/19 be appointed to the organisations as set out in the tabled Appendix C to the report; and

- (b) the guidance to Members on their duties and responsibilities as appointed to outside bodies be noted.

#### **14. EXECUTIVE LEADER'S ANNOUNCEMENTS**

The Executive Leader advised the Council that he would be asking the Mayor to convene a special Council meeting immediately before the next scheduled Council meeting for the purpose of considering the investiture of Honorary Alderman on retiring Councillors Arthur Mandry, Brian Bayford and Dennis Steadman.

#### **15. EXECUTIVE MEMBERS' ANNOUNCEMENTS**

The Executive Member for Health and Public Protection provided an update on Fareham Police Station, reporting that he has been contacted by the Police Crime Commissioner's Estates Director who is keen to maintain communication channels.

The Estates Director has advised that no decision has yet been made regarding the new Police Station arrangements for Fareham but has said that the current Police Station, which is due to close next year, will remain open until new premises have been found. A joint press statement should be issued shortly so that both the public and the Police are aware of the position and the Estates Director will keep in contact with the Executive Member on a regular basis.

#### **16. PRESENTATION OF PETITIONS**

The Head of Democratic Services provided Members with an update on two of the current petitions that have been received.

A petition calling for the Council to replace the cash payment parking machines with cashless payment parking systems was received at the Civic Offices on 11 April 2018. The petition has 1810 signatures of support and is due to be debated at the next Council meeting in June.

A complaint has been received in respect of the Petition to stop the building of 1500 new homes in Warsash, Locks Heath, Park Gate and Titchfield Common, expressing dis-satisfaction with the decision that the petition would not be debated by Council. At the request of the Lead Petitioner, and as allowed under the Petition Scheme, the steps that the Council has taken in response to the petition will be reviewed by the Scrutiny Board at the meeting due to take place on 17 May 2018. On considering the matter, the Scrutiny Board will need to determine if the steps taken by the Council in response to the submitted petition were correct, or if any or all of the reasons given for the complaint should be upheld.

#### **17. DEPUTATIONS**



There were no deputations given at this meeting.

#### 18. QUESTIONS UNDER STANDING ORDER 17.2

There were no questions submitted for this meeting.

#### 19. MOTIONS UNDER STANDING ORDER 15

There were no motions submitted for this meeting.

#### 20. POLICY FRAMEWORK

RESOLVED that the policy framework for 2018/19 be confirmed as comprising those plans and strategies identified in the table below:

<b>Policy/Strategy</b>	<b>Last adopted or approved by</b>	<b>Date</b>
Sustainable Community Strategy	Council	01 February 2010
Housing Strategy	Council	22 April 2010
Licensing Policy	Council	28 April 2016
Development Plan <ul style="list-style-type: none"> <li>Fareham Local Plan Part 1: Core Strategy</li> <li>Fareham Local Plan Part 2: Development Sites and Policies</li> <li>Fareham Local Plan Part 3: The Welborne Plan</li> </ul>	Council Council Council	04 August 2011 08 June 2015 08 June 2015
Community Safety Strategy	Council	29 May 2014
Corporate Strategy	Council	14 December 2017

(The meeting started at 10.30 am and ended at 3.00 pm).



# Minute Item 11

## Allocation of Seats: Appendix A

### Political Group Balance Calculation

		Conservative 24 77.42%		Liberal Democrat 5 16.13%		Independent 2 6.45%	
Seats to be allocated		Strict Entitlement	Rounded	Strict Entitlement	Rounded	Strict Entitlement	Rounded
	79	61.16	61	12.74	13	5.10	5
Scrutiny Board	9	6.97	7	1.45	1	0.58	0
Leisure & Community	7	5.42	5	1.13	1	0.45	0
Planning & Development	7	5.42	5	1.13	1	0.45	0
Health & Public Protection	7	5.42	5	1.13	1	0.45	0
Housing	7	5.42	5	1.13	1	0.45	0
Streetscene	7	5.42	5	1.13	1	0.45	0
Licensing & Regulatory Affairs	14	10.84	11	2.26	2	0.90	0
Planning Committee	9	6.97	7	1.45	1	0.58	0
Appeals Panel	5	3.87	4	0.81	1	0.32	0
Audit & Gov	7	5.42	5	1.13	1	0.45	0
Notional allocation	79		59		11		0
Adjustment Required			+2		+2		5

#### Notes:

- (i) Under the calculation, the Conservative Group has notionally been allocated 59 seats on committees. This is 2 less than their strict entitlement of 61 seats and so a positive adjustment must be made to balance the allocations.
- (ii) The Liberal Democrat Group has notionally been allocated 11 seats on committees. This is 2 less than their strict entitlement of 13 seats and so a positive adjustment must be made to balance the allocations.
- (iii) There is one councillor representing the UKIP party but for the purposes of these calculations, a single member cannot be treated as a group and will therefore be calculated as an independent councillor.

- (iv) There is one independent councillor who does not represent any political group. There is no strict entitlement calculation applicable to independent members however, following the calculations and allocation of seats to political groups, the Council must appoint the non-group members to any seats not otherwise allocated. In doing this, the Council may allocate seats from those committees requiring a balancing adjustment. These affected committees are shaded in the table at Appendix A.
- (v) The seat allocations for each committee must equal the agreed number of seats for that committee, as determined by the Council. Where this does not occur, the manual adjustments described at paragraphs 1, 2 and 3 above, must be made from those committees requiring a balancing adjustment. These affected committees are shown as shaded in the above table.

**Annual Council Meeting 10 May 2018: Committee Nominations**

	<i>Executive portfolio</i>	<i>Scrutiny Board</i>	<i>Leisure &amp; Comm PDRP</i>	<i>Planning &amp; Dev PDRP</i>	<i>Health &amp; Public Protect PDRP</i>	<i>Housing PDRP</i>	<i>Streetscene PDRP</i>	<i>Licensing &amp; Reg Affairs</i>	<i>Planning Committee</i>	<i>Appeals</i>	<i>Audit &amp; Governance</i>
<b>No of seats&gt;</b>	<b>6</b>	<b>7</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>5</b>	<b>6</b>	<b>11</b>	<b>8</b>	<b>3</b>	<b>5</b>
Barton, K A			D	X	X					Ch	
Bastable, I J						X		X	VC		D
Bayford, Mrs S M			X					X		D	
Bell, Miss S	L&C							X			
Birkett, F W	H							X	X		
Bryant, Mrs P M		X			X			Ch			
Butts, J E				X			X				Ch
Cartwright, T M	HPP							VC	X		
Clubley, Mrs L E		D	VC				X				
Davies, P J		X		Ch	D				X		X
Davies, T		D		VC				X			X
Dugan, S		D	X			VC			D		
Ellis, Mrs T L					X		D			X	X
Evans, K D	P&D							D	X		
Fazackarley, G		Ch		D			VC				
Ford, M J		VC	X		Ch			X	X		
Harper, Miss T		X			X		Ch				
Hockley, Mrs C L A		X	Ch			X			D		
Keeble, L						D	X	X			
Mandry, Mrs K		X				Ch	X	X	X		
Martin, S D	S										VC
Pankhurst, S		D			VC	X		X		VC	
Walker, N J				X					Ch		
Woodward, S D T	P&R										
Total											
Positive adjustment	+2				+1		+1		+1	-1	

		<i>Scrutiny Board</i>	<i>Leisure &amp; Comm PDRP</i>	<i>Planning &amp; Dev PDRP</i>	<i>Health &amp; Public Protect PDRP</i>	<i>Housing PDRP</i>	<i>Streetscene PDRP</i>	<i>Licensing &amp; Reg Affairs</i>	<i>Planning Committee</i>	<i>Appeals</i>	<i>Audit &amp; Governance</i>
<b>No of seats&gt;</b>		<b>1</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>
Cunningham, S				X		Xs		D	D	X	D
Forrest, J				Xs		D	D	X			
Kelly, G		X		D	Xs						X
Price, R H			D				Xs	X	X		
Trott, Mrs K K		D	Xs		D	X			D		
Totals											
Positive adjustment	+2			+1		+1					

Independent Councillors:

NB. up to 5 seats to be allocated

		<i>Scrutiny Board</i>	<i>Leisure &amp; Comm PDRP</i>	<i>Planning &amp; Dev PDRP</i>	<i>Health &amp; Public Protect PDRP</i>	<i>Housing PDRP</i>	<i>Streetscene PDRP</i>	<i>Licensing &amp; Reg Affairs</i>	<i>Planning Committee</i>	<i>Appeals</i>	<i>Audit &amp; Governance</i>
<b>No of seats&gt;</b>		<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>

Englefield, J M		X	X								
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Heneghan, Mrs C								X		X	X
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.	Title	Description	Representative 2017/18	Role	Political Party	Terms of Office
1	Abshot Community Association Management Committee	The Community Association is a voluntary organisation set up to provide facilities for local community groups and also a venue for other groups to use. Meets – Monthly. Status: 1 Representative (non-voting), 1 deputy	Councillor Ms Sarah Pankhurst  Councillor Keith Evans	Appointed Representative  Deputy	Conservative  Conservative	1 year  1 year
2	Burridge Community Association Management Committee	To maintain and support the use of Burridge Village Hall for the benefit of the local community. Meets: Six to seven times per year. Status: 1 Trustee (voting)	Councillor Jon Butts	Trustee	Conservative	1 year
3	Citizens' Advice Fareham	Provides a free, impartial and independent service of generalist advice, information, support and representation in a confidential manner to all people of the Fareham area who require it, including business and voluntary agencies, as far as it is able. Meets: Quarterly (with monthly sub-group meetings) Status: 1 Representative (non-voting), 1 Deputy	Councillor Leslie Keeble  Councillor Mrs Louise Clubley	Appointed Representative  Deputy	Conservative  Conservative	1 year  1 year
4	Community Safety Partnership	Conducts and publishes an audit of crime and disorder problems in the Borough; identifies local crime and disorder priorities and formulates a three-year strategy to assist in tackling them, including objectives and targets; monitors progress and reviews strategies as required. Meets: 2 meetings per year Status: 1 Representative, 1 Deputy	Councillor Trevor Cartwright, MBE  Councillor Mike Ford	Appointed Representative  Deputy	Conservative  Conservative	1 year  1 year

5	Consultation with Businesses	This is a consultation arrangement with representatives of local businesses, Federation of Small Businesses, Hampshire Chamber of Commerce and the Institute of Directors. Meets: Once annually Status: 2 Representatives	Councillor Seán Woodward	Appointed Representative	Conservative	1 year
			Councillor Trevor Cartwright, MBE	Appointed Representative	Conservative	1 year
6	Crofton Community Association	Promotes benefits for the inhabitants of the Stubbington and Hill Head wards by providing recreation and leisure time facilities. Meets: Monthly Status: 1 Managing Trustee (voting), 1 Deputy	Councillor Steve Dugan	Trustee	Conservative	1 year
			Councillor J Forrest	Deputy	Liberal Democrat	1 year
7	District Health and Well-being Partnership Board <b>DELETE</b>	Status: 1 Representative	Councillor Brian Bayford	Appointed Representative	Conservative	1 year
8	Earl of Southampton Trust	The charitable trust exists for the benefit of inhabitants of the ancient parish of Titchfield, in particular for the provision and upkeep of alms-houses and a day centre for the elderly and for the relief of poverty and hardship. Meets: Monthly Status: 4 Trustees (4 year terms)	Cllr Mrs Connie Hockley F C Knight Annette Devoil John Freemantle	Fareham Borough Council Trustee Earl of Southampton Trustee Earl of Southampton Trustee Earl of Southampton Trustee	Conservative	4 year term ends 09/18 4 year term ends 09/18 4 year term ends 09/19 4 year term ends 07/20
9	Fareham / Pulheim	Promotes and fosters friendship and	Councillor Roger Price, JP	Appointed	Liberal Democrats	1 year



	<b>Twinning Association</b>	understanding between the peoples of Fareham and Pulheim, including the encouragement of visits, fund raising and financial assistance. Meets: Monthly Status: 2 Representatives (voting)	Councillor Mrs Connie Hockley	Representative  Appointed Representative	Conservative	1 year
10	<b>Fareham / Vannes Twinning Committee</b>	The Committee exists to progress the “entente cordiale” between Fareham and Vannes. Main groups are sporting exchanges, cultural exchanges and family exchanges. Council to Council formal exchanges are arranged directly between the Borough Council and the Marie. Meets: monthly plus 1 major exchange visit (several social and fund raising events also occur) Status: 2 Representatives (voting)	Councillor Mrs Katrina Trott	Appointed Representative	Liberal Democrats	1 year
			Councillor Mrs Pamela Bryant	Appointed Representative	Conservative	1 year
11	<b>Fareham and Gosport Clinical Commissioning Group</b>	Covers both the required governance and assurance business and the emerging commissioning strategies for health in Fareham and Gosport Meets: bi-monthly Status: 1 Representative	Councillor T M Cartwright, MBE	Appointed Representative	Conservative	1 year
12	<b>Fareham Fairtrade Borough Working Group</b>	This is the steering group for Fairtrade in the Borough. Efforts are directed towards maintaining the Borough's Fairtrade status by promoting Fairtrade, encouraging its wider availability and convincing people who live and work in the Borough of the benefits and importance of Fairtrade. Meets: four times per year and additionally organises events to promote Fairtrade. Status: 1 Representative (voting)	Councillor Mrs Pamela Bryant	Appointed Representative	Conservative	1 year
13	<b>Fareham North West Community Association Management</b>	Supports the local community by maintaining the centre, maximising its occupancy and making it accessible for local residents.	Councillor Fred Birkett;	Appointed Representative	Conservative	1 year

**Item 13: Appointments to Outside Bodies**  
**APPENDIX C**  
**Tabled Item**

	<b>Committee</b>	<b>Meets: Four times per year</b> <b>Status: 2 Representatives (voting)</b>	Councillor Peter Davies	Appointed Representative	Conservative	1 year
<b>14</b>	<b>Fareham Welfare Trust</b>	<b>This charitable Trust exists for the relief of need, hardship or distress of persons living in the old Fareham parish area; preference being given to widows.</b> <b>Meets: Twice annually plus an AGM.</b> <b>Status: 2 Trustees (voting) with 4 year terms</b>	Councillor Ms Sarah Pankhurst  Councillor Mrs Louise Clubley;	Trustee  Trustee	Conservative  Conservative	<b>4 year term ends 06/22</b>  4 year term ends 05/20
<b>15</b>	<b>Genesis Advisory Committee</b>	<b>A partnership between the Borough Council and local youth work charity, Y Services for Young People, has been established to manage the Genesis facility on a day to day basis. This arrangement is supported by Genesis Advisory Committee, who work closely with the partners, hirers, user groups and local community representatives to develop and extend the range of opportunities available from the Centre, for young people in the Western Wards.</b> <b>Meets: 6 times per year</b> <b>Status: 2 Representatives</b>	Councillor Ms Sarah Pankhurst;  Councillor Mrs Susan Bayford	Appointed Representative  Appointed Representative	Conservative  Conservative	1 year  1 year
<b>16</b>	<b>Hammond Memorial Hall Trust</b>	<b>The ward councillors for Stubbington and Hill Head are ex-officio trustees. Council appoints 3 additional trustees to administer the charitable scheme.</b> <b>Meets: As and when required.</b> <b>Status: 7 Trustees</b>	<b>Councillor Steve Dugan</b> Councillor Jim Forrest Councillor Mrs Kay Mandry Councillor Mrs Carolyn Heneghan John Guest  Sarah Coles  Rev Richard England	Trustee Trustee Trustee Trustee  Trustee  Trustee	Conservative Liberal Democrat Conservative UKIP	Ex-Officio Ex-Officio Ex-Officio Ex-Officio  4 year term ends 05/19 4 year term ends 05/19 4 year term ends 05/19
<b>17</b>	<b>Hampshire and Isle of Wight Community</b>	<b>Chaired by the Police and Crime Commissioner, this group looks at the risks, priorities and emerging issues for CSPs and</b>	Councillor Trevor Cartwright, MBE	Appointed Representative	Conservative	1 year

	Safety Alliance	also influences the commissioning of funding and opportunities for collaborative working. Meets: quarterly. Status: 1 Representative				
18	Hampshire and Isle of Wight Local Government Association (HIOWLGA)	Leading Members and Chief Executives of Hampshire and Isle of Wight local authorities meet to discuss matters of mutual interest. Meets: Six times per year Status: 1 Representative (Executive Leader), 2 Deputies	Councillor Seán Woodward Councillor Trevor Cartwright, MBE Councillor Fred Birkett	Appointed Representative  Deputy  Deputy	Conservative	1 year
19	Hampshire County Council South Area Road Safety Council	To promote and encourage road safety education, training and publicity in the local area. To encourage activities of local groups on road safety matters. To seek involvement of local community to support road safety programmes. To support initiatives and promotions of local campaigns designed to improve awareness of road safety. Meets: Three times per year Status: 1 Representative (non-voting)	Councillor Mike Ford, JP	Appointed Representative	Conservative	1 year
20	Hampshire Health and Well-being Partnership Board	Established at county level to be accountable to the Local Area Agreement (LAA) Executive for meeting the health improvement and wellbeing targets in Hampshire's LAA and to act as a programme board for joint health improvement projects and services. Appointments to vacant seats are made by HIOWLGA from amongst Hampshire District Council nominations. Appointed Members remain in post until they step down. Meets: Quarterly. Status: 1 Representative	Councillor Trevor Cartwright, MBE	Appointed Representative	Conservative	Indefinite.
21	Hampshire Partnership	The Partnership drives forward an agenda for partnership working that recognises the important role of the County Council and	Councillor Trevor Cartwright, MBE;	Appointed Representative	Conservative	1 year

		District/Borough Councils working together with other organisations on matters of interest and service delivery within the county of Hampshire. Meets: Quarterly. Status: 1 Representative, 1 Deputy	Councillor Keith Evans	Deputy	Conservative	1 year
22	Hampshire Superannuation Scheme (AGM)	This is the Annual General Meeting of the pension fund, administered by Hampshire County Council, to which officers and members of the Borough Council may contribute under the Local Government Pension Scheme. Meets: Annually Status: 2 Representatives	Councillor Trevor Cartwright, MBE;  Councillor Leslie Keeble	Appointed Representative  Appointed Representative	Conservative  Conservative	1 year  1 year
23	Health Overview & Scrutiny Panel	Scrutinises and comments on any proposed significant changes in health service provision. Meets: Bi-monthly Status: 1 Representative, 1 Deputy	Councillor Mike Ford, JP;  Councillor Sarah Pankhurst	Appointed Representative  Deputy	Conservative  Conservative	1 year  1 year
24	Highlands Hub Management Committee	The Management Committee steers the work of the Highlands Hub facility within the local community, linking its role to the parish churches of St Columba and Holy Trinity with local partners. Status: 1 Representative (voting), 1 Deputy	Councillor Fred Birkett  Councillor Peter Davies	Appointed Representative  Deputy	Conservative  Conservative	1 year  1 year
25	Historic Environment Champion (English Heritage)	Promotes the historic environment and ensures that the historic environment is “at the heart of the Council agenda”. The Government sees the historic environment as a catalyst for regeneration, learning, community cohesion and economic development. Status: 1 Representative (non-voting)	Councillor Nick Walker	Appointed Representative	Conservative	1 year
26	Home-Start Gosport and Fareham	Gives practical support and friendship to families in their own homes. Home-Start provides trained, parent volunteers to help	Councillor Mrs Tina Ellis	Appointed Representative	Conservative	1 year

		any parent, with at least one child under five, who is finding it hard to cope. Meets: Bi-monthly Status: 1 Representative (voting), 1 Deputy	Councillor Mrs Susan Bayford	Deputy	Conservative	1 year
27	Local Children's Partnership  <b>DELETE</b>	This Partnership was originally established by Hampshire County Council to underpin the Local Strategic Partnership. Whilst the LSP has now ceased, this partnership continues to operate. Meets: Quarterly Status: Representative (Executive Member for Leisure and Community). Term: Indefinite	Councillor Miss Susan Bell	Appointed Representative	Conservative	Indefinite
28	Local Government Association - General Assembly and Annual Meeting	This is the General Assembly and the Annual Meeting of the Local Government Association which is the national association for local authorities in England and Wales. It also represents police, fire and passenger transport authorities. Meets: Annually Status: 2 Representatives (Executive Leader and Leader of largest opposition group) Term: Indefinite	Councillor Seán Woodward;  Councillor Roger Price	Appointed Representative  Appointed Representative	Conservative  Liberal Democrats	Indefinite  Indefinite
29	Local Government Association - Group Leaders' Briefings	Briefing meetings organised by the Local Government Association for local leaders of political groups, on a national basis. Meets: Two or three times a year Status: Representatives (All group leaders of a registered political party) Term: Indefinite	Councillor Seán Woodward;  Councillor Roger Price	Appointed Representative  Appointed Representative	Conservative  Liberal Democrats	Indefinite  Indefinite
30	Local Government Association Coastal Issues Special Interest Group	The Group's purpose is to increase awareness of issues affecting coastal, estuarine, and maritime communities; act as a focus for liaison between local authorities and other	Councillor Keith Evans  Councillor Peter Davies	Appointed Representative  Deputy	Conservative  Conservative	1 year  1 year

		bodies and secure improved cross-departmental co-ordination within central government on coastal issues. Meets: Three to four times per year Status: 1 Representative, 1 Deputy				
31	Lockwood Community & Sports Association	Provides sports and social facilities to its members who are in the main, local to the club. Meets quarterly Status: 1 Representative (non-voting)	Councillor Mrs Susan Bayford	Appointed Representative	Conservative	1 year
32	North Whiteley Development Forum	Informal advisory body to Winchester City Council, advising on the major development north of Whiteley. Meets: Approximately four times per year Status: 1 Representative (voting) and 1 Deputy	Councillor Jon Butts;  Councillor Keith Evans	Appointed Representative  Deputy	Conservative  Conservative	1 year  1 year
33	One Community, Eastleigh	This is a not-for-profit organisation which has been appointed by Fareham Borough Council to provide help and support for voluntary and community groups and organisations in the Borough of Fareham. Status: 1 Representative	Councillor Miss Susan Bell	Appointed Representative	Conservative	1 year
34	Parking and Traffic Regulations Outside London	The joint committee provides an opportunity for local member input into the national parking adjudication service. Meets: Annually Status: 2 Representatives	Councillor Trevor Cartwright, MBE  Councillor Keith Evans;	Appointed Representative  Appointed Representative	Conservative  Conservative	1 year  1 year
35	Partnership Action Group (sub-group of the Community Safety Partnership)	Operational multi-agency group which deals with crime and disorder problems in the Borough by looking at Victims, Offenders and problematic locations. Tasks are set and each organisation attending is held accountable	Councillor Trevor Cartwright, MBE	Appointed Representative	Conservative	1 year

		for completing tasks in a timely manner. Chaired jointly by Community Safety and the Police. Meets: monthly Status: 1 Representative				
36	Partnership for Urban South Hampshire - Overview and Scrutiny Committee	Established to scrutinise and call-in decisions of the PUSH Joint Committee and to review delivery of the PUSH business plan. Meets: four times per year, when decisions are called-in or as the committee determines. Status: 1 Representative, 1 Deputy	Councillor Peter Davies  Councillor Tom Davies	Appointed Representative  Deputy	Conservative  Conservative	1 year  1 year
37	Police and Crime Panel	Section 28(1) of the Police Reform and Social Responsibility Act 2011 ("the Act") provides that each police area is to have a police and crime panel established and maintained in accordance with Schedule 6 to the Act. Paragraph 3(2) of Schedule 6 to the Act provides that the local authorities for a police area must (a) establish and maintain a police and crime panel for their police area, and (b) make the panel arrangements for the police and crime panel. Paragraph 3(3) provides that in the case of a multi-authority police area, all the relevant local authorities must agree to the making or modification of the panel arrangements. (Council 10/05/12 item 17) Meets: quarterly Status: 1 Representative, 1 Deputy	Councillor Trevor Cartwright, MBE  Councillor Mike Ford, JP;	Appointed Representative  Deputy	Conservative  Conservative	4 years (2015-2019)  4 years (2017-2021)
38	Portchester Community Centre Ltd	This charity body was set up to manage and run the new Portchester Community Centre following the award of the lease to Portchester Community School Status: 2 Trustees	Councillor Susan Bell  Councillor Nick Walker	Trustee  Trustee	Conservative  Conservative	1 year  1 year
39	Portchester Parish Hall	Provides facilities for user groups of all ages	Councillor Gerry Kelly	Trustee	Liberal	1 year

	Board of Trustees	and a wide variety of other functions. Meets: Quarterly Status: 2 Trustees	Councillor Miss Susan Bell	Trustee	Conservative	1 year
40	Priory Park Community Association Management Committee	Provides a service to the local community by maintaining and managing facilities for various groups to run activities to improve condition of life, health and leisure. Meets: Six times per year Status: 2 Representatives (non-voting)	Councillor Ian Bastable  Councillor Simon Martin	Appointed Representative  Appointed Representative	Conservative  Conservative	1 year  1 year
41	Project Integra – Strategic Board	Project Integra is a mature partnership of all the Local Authorities in Hampshire plus Hampshire Waste Services. It has achieved an integrated approach to municipal waste management. Current mission is to manage waste generated by households in Hampshire, gaining benefits from integration, scale, synergy and influence. Portfolio holders representing partner organisations. Meets: Three times per year, plus conference Status: 1 Representative (voting), 1 Deputy (voting) (Representative and Deputy must be Executive Members)	Councillor Simon Martin  Councillor Fred Birkett	Appointed Representative  Deputy	Conservative  Conservative	1 year  1 year
42	Public Transport Representative	To attend meetings of FARGO (Fareham and Gosport Bus Panel) and HCC Transport Fora for Fareham and Gosport. To liaise with bus and train companies on matters relating to public transport. To attend Bus Users UK meetings in South Hampshire. Status: 1 Representative, 1 Deputy	Councillor Peter Davies  Councillor Geoff Fazackarley;	Appointed Representative  Deputy	Conservative  Conservative	1 year  1 year
43	Randal Cremer Trust	This charitable trust exists for the provision of alms-houses for the poor or for persons who are permanently disabled from being able to earn a livelihood. Meets: Twice per year Status: 1 Trustee	Councillor Mrs Kay Mandry	Trustee	Conservative	1 year



44	<b>Ranvilles Community Association Management Committee</b>	<b>The community association is a voluntary organisation set up to maintain and run the centre and serve the local community by making various activities accessible to local people. Meets: Four to six times per year Status: 1 Representative</b>	Councillor Miss Tiffany Harper	Appointed Representative	Conservative	1 year
45	<b>RELATE Portsmouth and District</b>	<b>Relationship counselling and related matters including education and training. Meets: Quarterly Status: 1 Representative</b>	Councillor Ms Sarah Pankhurst	Appointed Representative	Conservative	1 year
46	<b>RELATE South West Hampshire &amp; the Isle of Wight</b>	<b>Relationship counselling and related matters including education and training. Meets: Quarterly Status: 1 Representative (non-voting)</b>	Councillor Ms Sarah Pankhurst	Appointed Representative	Conservative	1 year
47	<b>River Hamble Harbour Management Committee</b>	<b>Considers policy and regulatory functions; prepares and maintains a strategic plan for management of the river; delegates day to day decision making to the (County) Executive Member for Environment. Meets: Four times per year Status: 1 Representative (voting), 1 Deputy</b>	Councillor Trevor Cartwright, MBE  Councillor Jon Butts;	Appointed Representative  Deputy	Conservative  Conservative	1 year  1 year
48	<b>Solent Forum (incorporating the Solent Water Quality Group / Conference)</b>	<b>Since 1992, the Solent Forum has provided a platform to deliver Integrated Coastal Zone Management in the Solent sub-region of the South East. It operates at a strategic coastal management level, providing a network for closer working relationships, information dissemination and discussion of topical</b>	Councillor Mike Ford, JP  Councillor Trevor Cartwright, MBE	Appointed Representative  Deputy	Conservative  Conservative	1 year  1 year

		coastal issues. Meets: Twice per year, plus the conference Status: 1 Representative (non-voting), 1 Deputy				
49	Solent Sea Rescue Organisation	Saving of life at sea and rescuing people in danger in the Solent area. Meets: Eight times per year. Status: 1 Representative	Councillor Trevor Cartwright, MBE	Appointed Representative	Conservative	1 year
50	South East Employer's Local Democracy and Accountability Network for Councillors	Councillor networks will meet to consider key local issues affecting local authorities in the south-east region e.g. Localism Bill, new governance arrangements, opportunities for shared services and Local Enterprise Partnerships. Meets: Twice per year Status: 1 Representative (also a Trustee if elected as Chairman), 1 deputy. Representatives should not be employees of another local authority or employees or officers of any of the local government unions	Councillor Trevor Cartwright, MBE  Councillor Leslie Keeble;	Appointed Representative  Deputy	Conservative  Conservative	1 year  1 year
51	South East Employers	Represents the interests of authorities within the region, providing comprehensive employment and industrial relations advice, consultancy, training and information services. Meets: Three times per year. Status: 1 Representative (Trustee if elected as Chairman), 1 Deputy. Representatives should not be employees of another local authority or employees or officers of any of the local government unions	Councillor Trevor Cartwright, MBE  Councillor Keith Evans	Appointed Representative  Deputy	Conservative  Conservative	1 year  1 year
52	Standing Conference on Problems Associated with Coastline	The primary aims of SCOPAC are: · To provide a strong political forum for coastal local authorities and other organisations with an interest in coastal risk management along the south coast of England · To raise and sanction funding for the successful operation of SCOPAC and for the development and	Councillor Keith Evans  Councillor Peter Davies	Appointed Representative  Deputy	Conservative  Conservative	1 year  1 year

		implementation of its research programme. Status: 1 Representative, 1 Deputy				
53	Stubbington Study Centre	The Centre provides the opportunity for children, young people and the wider community to practice learning activities beyond the classroom. Meets: three times a year and they guide, challenge and support the Head of Centre. Status: 1 Representative (voting)	Councillor Steve Dugan	Appointed Representative	Conservative	1 year
54	The Louisa Seymour Charity Management Committee	The charity is for provision and upkeep of Sarisbury Parish Rooms. The appointee is as a member of the Management Committee. Meets: Bi-monthly Status: 1 Representative (non-voting)	Councillor Jon Butts	Appointed Representative	Conservative	1 year
55	The Moving On Project	A charity working in Fareham and Gosport, to provide help for young people aged 11-25 to improve their lives. They offer confidential discrete support, including free counselling and mentoring to local young people. Based at the X- perience Youth Centre, Fareham but also offer counselling in Gosport. Co-delivers 6 weekly drop-in health & wellbeing sessions in a number of local youth centres. Status: 1 Representative	Councillor Keith Barton	Appointed Representative	Conservative	1 year
56	The Solent Transport Joint Committee	Provides enhanced transport delivery arrangements for the South Hampshire area and maximising investment and infrastructure provision in accordance with the South Hampshire sub-regional strategy. Meets: Four times per year Status: 1 Representative (Observer)	Councillor Keith Evans	Appointed Representative	Conservative	1 year
57	Titchfield Community	Liaison between Fareham Borough Council	Councillor Miss Tiffany	Appointed	Conservative	1 year

	Association	and Titchfield Community Association on matters other than routine/administration. Meets: Five times per year Status: 1 Representative (non-voting)	Harper	Representative		
58	Victory Hall Management Committee	Provides and maintains a village hall for use of the inhabitants of Hook and Warsash for recreation and leisure use with the object of improving conditions of life. Meets: Monthly. Status: 1 Trustee	Councillor Michael Ford, JP	Trustee	Conservative	1 year
59	Wallington Village Community Association Executive Committee	Provides leisure/educational facilities for Wallington residents; maintains and manages the village hall and seeks to maintain and improve the built and natural environment within the village. Meets: Monthly Status: 1 Representative (non-voting), 1 Deputy	Councillor Tom Davies	Appointed Representative	Liberal Democrats	1 year
			Councillor Katrina Trott	Deputy	Liberal Democrats	1 year
60	Whiteley Community Association - General and Executive Committees	Seeks to work together for the benefit of local residents by association with local authorities, voluntary and other organisations to advance education, to provide facilities for recreational and leisure use for local people and to maintain and manage the community centre. Meets: General Committee not less than 4 times per year, Executive Committee not less than 6 times per year. Status: 1 Trustee	Councillor Seán Woodward	Trustee	Conservative	1 year
61	William Price Charitable Trust	Provides special and educational benefits for schools in Fareham to promote education by the provision of financial assistance such as bursaries and grants; and to promote education in the doctrines of the Church of England among the under-25s. Meets: Six times per year (two general meetings, two grants committee meetings)	Councillor Mrs Pamela Bryant	Trustee (Grants)	Conservative	4 year term ends 05/2020
			Councillor Mrs Tina Ellis	Trustee (Finance)	Conservative	4 year term ends 05/2020

		and two finance committee meeting) Status: 2 Trustees with 4 year terms of office. One Trustee sits as a member of the Finance committee and one sits as a member of the Grants committee				
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